

**South Carolina Perpetual Care Cemetery Board  
Meeting Minutes**

Thursday, May 8, 2025, at 10:00am in Upstate Conference Room  
110 Centerview Drive, Kingstree Building  
Columbia, South Carolina 29210

Public notice of this meeting was properly posted at the South Carolina Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Board Members Present:**

W. Russel Floyd, Chairperson, of Spartanburg  
David Brown, Vice-Chairperson, of Florence  
Jeff Riggins, of Lancaster  
Felicia Smith-Charles, of Florence

**SCDLLR Staff Present:**

Carolyn Sutherland, Advice Counsel, Office of Disciplinary Counsel  
Alexis Bell, Disciplinary Counsel, Office of Disciplinary Counsel  
Matalie Mickens, Board Executive  
Shamone Breazeale, Administrative Assistant  
Latoya Houser, Administrative Coordinator  
Robert Dean, Program Manager, Building and Business Investigative Teams  
Renee Young, Lead Investigator, Division of Legal Services and Enforcement  
Tori Smith, Investigator, Division of Legal Services and Enforcement

**PUBLIC:**

Tina Behles, Court Reporter  
Heather Leigh, Greenhaven Memorial Gardens  
Michael Faw, Greenhaven Memorial Gardens (WebEx)  
Rosa Lea Olson, Chester Memorial & Lakeview Memory (WebEx)  
Ruth Thornquest, Chester Memorial & Lakeview Memory (WebEx)  
Jana Collins, Argent Trust

**MEETING CALLED TO ORDER:**

Mr. Floyd called the meeting to order at 10:12 a.m.

**ADOPTING OF THE AGENDA**

**Motion:** To approve the agenda. Motion made by Mr. Brown with amendment to remove Case 2022-51, seconded by Mr. Riggins. The motion passed.

**INTRODUCTION OF BOARD MEMBERS AND STAFF**

The board members and staff attending the meeting introduced themselves.

## **APPROVAL OF UNEXCUSED ABSCENCES**

**Motion:** To approve the absence of Pamela Turner. Motion made by Mr. Riggins and seconded by Mrs. Smith-Charles. The motion passed.

## **APPROVAL OF MINUTES FOR THE MEETING MINUTES**

**Motion:** To approve the minutes for March 6, 2025, Board meeting. Motion was made by Mrs. Smith- Charles and seconded by Mr. Brown. The motion passed.

**CHAIRPERSON'S REMARKS** – Mr. Floyd welcomed everyone to the Board meeting via in-person and WebEx.

## **STAFF REPORTS**

### **A. Board Executive Report**

Ms. Mickens advised the Board of the licensee totals as of May 7, 2025. Cemetery with less than 10 acres 6 have 23. Cemetery with more than 10 acres show 93cemeteries. Giving a total of 116.

Ms. Mickens also introduced new staff member, Mrs. Houser as point of contact for Board members.

**Financial Report:** As of March 31, 2025 the cash balance is -\$398,812.63

### **B. Office of Investigations and Enforcement (OIE) Report**

Mr. Robert Dean introduced new Lead Investigator Ms. Young. Mr. Dean presented reported that the Office of Investigation and Enforcement received 4 complaints, with 2 active investigations, and closed 3 cases between January 01, 2025 and April 30, 2025. This report is for information only.

### **C. Investigative Review Conference (IRC) Report**

Mrs. Smith-Charles recused herself.

Mr. Dean presented the IRC report for the Board's approval. The IRC held on April 30, 2025 recommends 2 cases for dismissal and 1 case for letter of caution.

**Motion:** To approve the IRC report. Motion was made by Mr. Riggins and seconded by Mr. Brown. The motion passed.

Mrs. Smith-Charles reentered the meeting.

### **D. Office of Disciplinary (ODC) Counsel**

Ms. Bell informed the Board that as of May 2, 2025, the Office of Disciplinary Counsel (ODC) has 11 open cases; and they have 0 cases pending hearings or agreements. ODC closed 2 cases since the last report February 27, 2025. This report is for information only.

## **APPLICATON HEARING**

These proceedings were recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

### **Change of Ownership**

1. Greenhaven Memorial Gardens – Elgin

Ms. Heather Leigh is representing Greenhaven Memorial Gardens as the buyer and General Manager. She is requesting a Change of Ownership for Greenhaven Memorial Gardens with herself as the proposed manager and owner. Mr. Faw is the previous existing owner. Both were sworn in by the court reporter and questioned by the Board. Ms. Leigh responded and confirmed that all required documents were provided for the Board to review.

**Motion:** To accept and approve the change of ownership. Motion was made by Mr. Brown and seconded by Mr. Riggins. The motion passed.

Advice Counsel advised that an order would be prepared and provided once the order is signed by the Board chair.

### **Change of Ownership & Transfer of Trust**

1. Chester Memorial Gardens – Chester
2. Lakeview Memory Gardens – York

**Motion:** To have applications treated as one entity heard together. Motion was made by Mr. Brown and seconded by Mrs. Smith- Charles. The motion passed.

Ms. Mickens informed the Board that the applications were complete. Ms. Ruth Thornquest represented Faithful Heritage Holdings as the owner and purchaser of both cemeteries. Rosa Lea Olson represented Faithful Heritage Holdings as the executive office manager of both cemeteries. Ms. Jana Collins represented Argent Trust Company out of Wilmington, NC. All were sworn in.

**Break:** Mr. Floyd called for a short recess to allow Board members to find the necessary documentation for review.

The Board questioned Ms. Thornquest, Ms. Olson and Ms. Collins. All responded.

**Motion:** To accept and approve the change of ownership for Chester Memorial Gardens. Motion was made by Mr. Brown and seconded by Mrs. Smith- Charles. The motion passed.

**Motion:** To accept and approve the change of ownership for Lakeview Memory Gardens. Motion was made by Mr. Riggins and seconded by Mrs. Smith- Charles. The motion passed.

**Motion**: To accept and approve the transfer of trust to Argent for Chester Memorial Gardens. Motion was made by Mr. Brown and seconded by Mrs. Smith- Charles. The motion passed.

**Motion**: To accept and approve the transfer of trust to Argent for Lakeview Memory Gardens. Motion was made by Mr. Brown and seconded by Mr. Riggins. The motion passed.

### **Public Comments**

There were no public comments.

### **Adjournment-**

Mr. Floyd called for a motion to adjourn the meeting

**Motion**. To adjourn the meeting. Motion was made by Mr. Brown and seconded by Mrs. Smith-Charles. The motion passed.

The next scheduled meeting for the SC Perpetual Care Cemetery Board is **September 18, 2025**.

## STATEMENT OF RECUSAL

In accordance with Section 8-13-700(B), I hereby abstain from all votes, deliberations and other action on the following matter(s): *IRC Report gschls*

2024-11 *gchls*

### REASONS FOR DISQUALIFICATION:

Prior knowledge \_\_\_\_\_

\_\_\_\_\_  
  
Signature Felicia Smith-Charles

5-8-25  
Date